

16 January 2015

Dear Supplier,

Metcash is committed to providing safe, fresh food to our shoppers of our independent retail network. As a consequence, we have a number of conditions relating to Food Safety and Quality certification, as well as public and product liability insurances. Suppliers of products being managed by Metcash through our “Fresh” supply chain must be able to produce this documentation as demonstration of compliance to Food Safety standards. This is a condition of supply to the Metcash Food and Grocery store network and is now a core focus in our trading relationship.

Metcash has established basic, critical criteria for supplier compliance as set out in the **“Metcash Supplier Standard for Food”** (with the associated appendix **“Metcash Supplier Certification Standards Matrix”**) and we look forward to working in partnership with you to ensure your compliance to all required standards in line with Metcash’s minimum standards and expectations.

Commitment to this program is a pre-requisite, but is not a guarantee of future business as there are other factors to be considered before commencement of supply. Suppliers who cannot immediately comply with this standard will be the subject of a review process. Metcash will address each case individually with a view to assisting the supplier to comply within a reasonable and agreed timeframe.

Suppliers will be required to complete a **“Self Evaluation Assessment”** (HA05-01) which will need to be returned within a nominated time frame. The combination of currently held food safety program certification and Public/Products liability insurance certificates, the completed Self Evaluation Assessment questionnaire and any ensuing audits conducted by Metcash or certifying organisations will form, and be part of, the overall Certification Program.

It is important that all suppliers are aware that certifying organisations have fee structures set for their services, with the costs to be borne by the supplier.

George Passas

Group Food Safety Manager
Metcash Food and Grocery

